

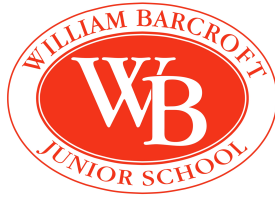


# **William Barcroft Junior School**

## **Admissions Policy**

**(For the academic year 2019/20)**

Author	Mrs C Gunn
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Review Date	Autumn term 2020
Consultations/Training	SLT, Governors



## **Admissions Policy Academic Year 2019-2020**

Healing Multi Academy Trust is the admission authority for William Barcroft Junior School.

### **The School Ethos**

We expect the highest standards for academic progress, behaviour and dress and maintain the traditional values of discipline, respect for each other and hard work. We ask all parents applying for a place here to respect this ethos and its importance to the school community.

### **PRIMARY AND SECONDARY ADMISSIONS**

1. The admission arrangements for the academic year 2019/2020 are available from William Barcroft Junior School and North East Lincolnshire Council Websites.
2. If the number of applications for places is within the published admission number set for William Barcroft Junior School a place will be allocated to everyone who applies.

The planned admission limit (PAN) for 2019/20 is 90.

3. If the number of applications for places is higher than the published admission number, applications will be considered against the criteria set out below. The following factors, in priority order, will be used to decide which pupils will be given places. After the admission of children with statements of Special Educational Needs (SEN) or Education, Health and Care Plan (EHCP) where the school is named in part 4 of the statement, we will use the following factors, in priority order, to decide which pupils will be given places.

**(In addition, please note that we will always give priority to those who have actually applied for places over those who fulfil any of the criteria but have not actually made an application.)**

- 4.1 Looked after children (children in public care) or a child who was Previously looked after.
- 4.2 Living in the catchment area
- 4.3 Children of staff
- 4.4 Having brothers or sisters who are already at the school when your child is due to start there.
- 4.5 The last factor is geographical. We will give priority to those living nearest to the school (if there is more than one route, the distance measured is the shortest available safe route for pedestrians), from the front door of the child's home address (including flats) to the main entrance of the school, using the local authority's computerised measuring system.

Criteria 4.5 are also used as a tie-breaker. Whenever two children have the same priority based on criteria 4.2 for example, then the child who lives closest to the school will be given the higher priority.

### **Waiting Lists**

If the school receives more applications for places than there are places available, a waiting list will operate. The position of children on the waiting list will be determined solely in accordance with the oversubscription criteria set out above.

### **Notes**

#### **Children who have a statement of special education needs where the school is named in part 4 of the statement.**

These children will have undergone a statutory assessment of their special educational needs. Where a school is named in part 4 of the statement, the school must admit the child.

#### **1. Looked after children**

The definition of a 'looked after child' is a person under the age of 18 who is provided with accommodation by a local authority, acting in its social services capacity, for a continuous period of more than 24 hours, by agreement with the parents or in accordance with section 22 of the Children's Act 1989. Previously Looked After refers to those children who immediately after being looked after became subject to an adoption order, (under section 46 of the Adoption and Children Act 2002), residence order (under Section 8 of the Children Act 1989), or specialist guardianship order (under Section 14A of the Children Act 1989). Children looked after under an agreed series of short term placements (respite care) are excluded.

#### **2. Rules for residence (catchment)**

On 31 December of the year before your child is due to go to primary/secondary school, your child must be living in the school's catchment area. If you move to a school's catchment area after this date, we will not consider your request until we have firm proof (documentary evidence) that you are about to move (for example, a solicitor's letter confirming that exchange of contracts has taken place or a rental agreement). We have the right to investigate whether you live at the address you say you do and we

may change any offer if incorrect information has been given. Where parents have shared access to a child only one address can be accepted, parents must agree which address is to be used for the purposes of allocating a school place. If parents cannot agree on an address the local authority will use the address to where the Child Benefit is paid.

### **3. Rules for children of staff**

Included in this factor are children of staff in either or both of the following circumstances:

- Where a member of staff has been employed at William Barcroft Junior School for two years or more at the time at which the application for admission to the school is made, and/or
- The member of staff is recruited to William Barcroft Junior School to fill a vacant post for which there is a demonstrable skill shortage.

### **4. Rules for siblings**

Included in this factor are brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters or the child of the parent/carer's partner living at the same address and who will be attending the school at the expected time of admission. In the event of two applications for one vacancy using the above criteria, the authority will apply a tie breaker decision based on geographical distance. The special cases of twins and triplets will be referred to the allocation panel if one is eligible for a place and the other(s) is/are not.

### **Appeals against a decision not to admit a child to the school**

Parents have a legal right to appeal against a decision not to admit a child to the school. The school will be happy to provide information about this on request. Appeals should be addressed to the Clerk of Independent Appeals Panels, Healing Multi Academy Trust, Low Road, Healing, Grimsby, N.E. Lincs., DN41 7QD.

### **VISITING ARRANGEMENTS**

Parents of Year 2 children will be invited in to meet key members of staff and to look around the school in June.

In Year admissions will be invited in to meet key members of staff and to look around the school on application.

### **MONITORING AND REVIEW**

The Governing Body will review this policy on an annual basis.

### **CONTACT DETAILS**

If you require any further advice or assistance, please contact the school.

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